

Together, Enjoy and Achieve More Headteacher: Mrs Donna O'Toole B.Ed (Hons) NPQH

4th October 2016

Dear Parents,

PARENTS' EVENING

Mr Boden has been selected for Jury Service for the next two weeks, commencing Monday 10th October. In his absence, Mrs Trattos will be teaching the class.

Owing to his absence, Parents' Evening for 3B will be **Tuesday 8th November** (3.30pm – 6.00pm) and **Wednesday 9th November** (3.30pm – 6.00pm).

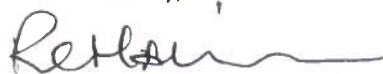
I am sure you would like an appointment to see your child's class teacher. Please fill in the slip below and return to the class teacher by Tuesday 1st November. We may not be able to offer a convenient time if the slip is returned after this date.

Where possible please can you make child care arrangements for your child so that there is as much privacy as possible. Children that do attend will be expected to wait patiently and behave sensibly. Parents will be responsible for their child during the evening. Wylde Cats will be available for those children who normally attend on Tuesdays or Wednesdays.

We try our best to keep to time but I would like to remind parents that staff do need time to prepare their rooms and have a break after school so it will be appreciated if you would not come to the classrooms before 3.30pm on Tuesday or Wednesday.

I look forward to seeing you on Tuesday or Wednesday.

Yours sincerely,



Donna O'Toole
HEADTEACHER

Parents' Evening (3B)

Child's Name.....

Preferred date (please tick one OR tick both if you are able to attend either session).

Tuesday 8th November 3.30pm - 6.00pm

Wednesday 9th November 3.30pm - 6.00pm

SignedParent/Guardian

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